



## How to Update Your Contact Information Using the UHH Member Portal App



*Stay in the know about important benefit updates by making sure we have your current address and contact information.*

### Login to your account on the UHH App

Use the **UHH Member Portal App** (Scan the QR code below or download from your App Store).

1. If you already have an account, enter your **A** User Name and Password\*.
2. If you don't have an account click **B** "Register".

**\* If you've forgotten your User Name or Password:** click **C** "Forgot Username or Password". Enter your **D** User Name, or **E** Social Security Number and Date of Birth. If you still can't log in, call the **F** phone number at the top right of your screen.

### Update your contact information

1. Once logged in, click the **G** person in a circle icon, in the top right corner.
2. Click on **H** "Change address".
3. Enter your new address information, then click **I** "submit".

### Questions?

Visit [uhh.org/contact](http://uhh.org/contact)

Mobile App functions vary by plan unit.  
Download the App for more information!

UNITE HERE HEALTH

Login Register **B**

**A** Enter your user name

Enter your password

**C** Forgot Username or Password?

I agree to the terms of use ☒

Remember Me ☐

Forgot Password or User Name

Need help? Call: (833) 569-9638 **F**

If you forgot your password, enter your user name:

User Name : **D**

If you forgot your user name, enter your social security number and date of birth:

Social Security Number : **E**

Date of Birth :

Next

UNITE HERE HEALTH

**G** Home ID Cards Payments Eligibility

Your Eligibility

Month	Employee	Status
Sep 2021	Employee	Eligible
Aug 2021	Employee	Eligible
Jul 2021	Employee	Eligible

View

UNITE HERE HEALTH

< Back

USER SETTINGS

Edit User Profile

Change Address **H**

Opt-In Communications

App Settings

Change App Language

UNITE HERE HEALTH

< Back

Address

US

Address Line 1: 123 Anytown Lane

Address Line 2:

Address Line 3:

City: Newport News

Virginia

Postal Code: 60506-0000

SUBMIT **I**



Scan to download the UHH Member Portal App for IPHONE



Scan to download the UHH Member Portal App for ANDROID



## How to Update Your Contact Information Online at [uhh.org/member](http://uhh.org/member)



**Stay in the know about important benefit updates by making sure we have your current address and contact information.**

### Login to your account at [UHH.org/member](http://UHH.org/member)

Visit [UHH.org/member](http://UHH.org/member) on your web browser

1. If you already have an account, enter your **A** User Name and Password\* and click **B** "Login".
2. If you don't have an account click **C** "New User".

**\* If you've forgotten your User Name or Password:**  
Select **D** "Forgot Login Info". Enter your **E** User Name, or **F** Social Security Number and Date of Birth. If you still can't log in, call the **G** phone number at the top right of your screen.

### Update your contact information

1. Once logged in, scroll down to the Your Information area and click **H** "Update your address".
2. Scroll to the bottom of the page and click **I** "Update your address".
3. Enter your new address information and click **J** "save". A pop-up message will confirm that your update was a success.

### Questions?

Visit [uhh.org/contact](http://uhh.org/contact)

The screenshots illustrate the process of updating contact information on the UHH Member Portal. The first screenshot shows the login page with fields for User Name (A) and Password (B), and buttons for Login (B), New User (C), and Forgot Login Info (D). The second screenshot shows the 'Forgot Password or User Name' page with fields for User Name (E), Social Security Number (F), and Date of Birth (F), and a phone number (G) for assistance. The third screenshot shows the 'Your Benefits' page with a navigation bar and a 'Your Information' section containing buttons for 'Update Your Profile', 'ID Cards', 'Update Your Address' (H), and 'Update Your Contact Info' (H). The fourth screenshot shows the 'Update your address' form with fields for Address 1, Address 2, Address 3, City, State, Zip, and Country, and a 'Update Address' button (I). The fifth screenshot shows the 'Edit User Address' form with fields for Name, Address 1, Address 2, Address 3, City, State, Zip, and Country, and a 'Save' button (J). The final screenshot shows a confirmation message: 'Updated Address Information. Successfully updated your address information.' with an 'Okay' button.